BASIC DISCLOSURE APPLICATION FORM

life OPPORTUNITIES LTD.

Important
Please use
BLACK INK only
Write in
BLOCK CAPITALS

Please complete this form using **BLACK INK only**, using capital letters. The accompanying Guide has step-by-step instructions to help you fill out the application form. Please use these notes or call 0161 786 7200 if you need further assistance. Alternatively please see our website **www.checkyourrecord.co.uk** or email us at **info@checkyourrecord.co.uk**.

Information contained on this form and on the Disclosure record to which this relates may be passed to other Government organisations and law enforcement agencies for the purpose of checking your application

PART A Type of Application (Read Note A)

A1 Basic Disclosure ☐

PART B Personal Details (Read Note B)

Present Name (This is the name you are currently known as)

B1 Mr ☐ Mrs ☐ Miss ☐ Dr ☐ Other ☐

B2 Surname

B3 Forenames

B4 Use both lines if required

Name at Birth (if different to the above)

B5 Surname

B6 Forenames

B7 Use both lines if required

If you are known by or have been known by any other name then enter it here

B8 Surname

B9 Forenames

B10 Use both lines if required

B11 If you are known by or have been known by any other names that you have not detailed on this form then cross (X) this box ☐ Details of any other names you are known by or have been known by should be included on a separate piece of paper and attached to this form

Birth Details

B12/13 Date of Birth D D / M M / Y Y Y Y Gender Male ☐ Female ☐ cross one box only

B14 Town of Birth

B15 Mothers Family Name

Birth Certificate

B16/17 Certificate Number Issue Date D D / M M / Y Y Y Y

B18 Registration District

B19 Registration Sub District

Additional Information

B20 National Insurance No.

B21/22 Full Passport No. Issue Date D D / M M / Y Y Y Y

B23 Nationality UK ☐ Other ☐ Cross (X) one box only

B24 Driving Licence No.

B25 Licence Valid from D D / M M / Y Y Y Y

B26 Previous Disclosure

B27 If you have any unspent criminal convictions then cross (X) this box ☐

Contact Information

B28 Telephone No.

B29 Fax No.

B30 Email address

B31 Use both lines if required

Current Home Address

B32 House Number, Street

B33 Use both lines if required

B34 Town

B35 County

B36/37 Postcode Resident From D D / M M / Y Y Y Y

B38 Country

Previous Address History

If you have not lived at your current address for a minimum of 5 years then please provide your previous addresses

B39	House Number, Street	
B40	Use both lines if required	
B41	Town	
B42	County	
B43/44	Postcode	Resident From D D / M M / Y Y Y Y
B45	Country	
B46	Number, Street	
B47	Use both lines if required	
B48	Town	
B49	County	
B50/51	Postcode	Resident From D D / M M / Y Y Y Y
B52	Country	

If you have lived at any other addresses in the last 5 years that you have not detailed on this form please include on a separate piece of paper and attach to this form

PART C Payment (Read Note C)

C1 The cost of a Disclosure is **£47.00** (please note if the disclosure is mailed outside of the UK there will be an additional charge of **£5**)

C2 **Method of Payment**

Cheque ☐ VISA ☐ Master Card ☐ Debit Card ☐

Please make cheques payable to **Life Opportunities Limited**

Credit Card Payments

C3	Card Number	This is the large number written across the middle of your card
C4	Security Number	This is the last three digits on the back of your card (see signature panel on back of card)
C5	Expiry Date	M M / Y Y Y Y
C6	Issue Number	
C7	Name on Card	
C8	Signature	Signature Date D D / M M / Y Y Y Y

PART D Declaration (Read Note D)

D1 Information you have supplied on this form and on the Disclosure record to which this relates may be passed to other Government organisations and law enforcement agencies for the purpose of checking your application and completing the details required on the Disclosure.

If you confirm that you give your consent for this to be done then cross (X) this box ☐

I declare that, to the best of my knowledge and belief, all information given in connection with this application is full and correct in every respect. I undertake to supply any additional information that may be required by Life Opportunities Limited to verify the particulars given and also to inform Life Opportunities Limited immediately of any alterations in these particulars.

WARNING It is a criminal offence to make an untrue statement to help obtain a Disclosure. The work of Life Opportunities Limited includes checking that your details are genuine.

D2 Signature Signature Date D D / M M / Y Y Y Y

Completed application forms should be returned to

Life Opportunities Limited
Haldon House
223 Monton Road
Eccles, Manchester
M30 9PN

For Life Opportunities Limited use only - DO NOT WRITE BELOW THIS LINE

Evidence of Identity Enclosed with Application

Birth Certificate ☐
Passport ☐
Driving Licence (with photo) ☐
Driving Licence (without photo) ☐
Other ☐ please state what evidence seen

Checked by (initials) ☐☐